



MWGC SMOKE FREE POLICY

POLICY NAME: MWGC Smoke Free Policy
DATE OF ISSUE: APRIL 2012
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CONTROLLING BODY: MWGC - Management

1. STATEMENT OF COMMITMENT

MWGC Smoke Free Policy provides for a healthy, smoke free environment at all the club's facilities.

MWGC has a key role in the promotion of healthy lifestyles and practices and should be a public example of a healthy and progressive organisation.

MWGC recognises that passive smoking, which is exposure to Environmental Tobacco Smoke (ETS) can have detrimental health effects for non-smokers.

MWGC has an obligation under the Occupational Health and Safety Act 1985, Section 21 – "To provide and maintain so far as is practicable for employees a working environment that is safe and without risks to health".

2. PURPOSE

The aim of MWGC Smoke Free Policy is to provide a smoke free environment for non-smokers and a pleasant, cleaner environment for all.

The specific goals of the policy are to:

- Reduce the health risks associated with smoking and exposure to environmental tobacco smoke.
- Provide a healthier, cleaner and safer work environment.
- Decrease the potential risk of litigation associated with discomfort or disease caused by environmental tobacco smoke in the workplace, thus avoid the potential costs associated with litigation.

3. POLICY APPLICATION AND COVERAGE

The policy applies to all people within MWGC facilities including employees, members, participants, contractors, volunteers and visitors. The policy covers all MWGC facilities including building, vehicles and outdoor areas within the club's boundaries.

4. REQUIREMENTS AND RESPONSIBILITIES, BREACHES AND CONSEQUENCES

Policy compliance will be facilitated through education, publicity, widespread promotion and reiteration of the policy.

- For staff, non-compliance will lead to the same disciplinary actions as for all other of MWGC policies. All staff members in supervisory positions are accountable for enforcing the policy amongst their staff.
- Those staff that choose to smoke, may only do so in their designated breaks, provided they are not on MWGC property.
- All staff members are responsible for encouraging adherence to the policy.
- All staff members are responsible for encouraging and enforcing the policy amongst visitors. Upon seeing visitors smoking within the boundaries of any of MWGC sites, staff members are requested to ask visitors to extinguish their cigarette. If this is ineffective, they may be requested to leave the site. This procedure may not be effective in some cases, and so a common sense approach is recommended.
- All staff members are responsible for educating their members about the Smoke Free Policy and encouraging adherence to the policy.

5. CONFIDENTIALITY AND REPORTING

- Breaches of this policy must be reported to MWGC Management within 14 days of any occurrence.
- Breaches of this policy must be kept confidential and disclosure to any third party beyond MWGC Management is not permitted.

6. OUTCOMES

Anticipated outcomes of MWGC Smoke Free Policy are as follows:

- Provision of cleaner air for all people at MWGC sites.
- Widespread awareness of the policy's purpose and rationale.
- Promotion of MWGC as a leading example of a healthy and progressive organisation.