



2016 COMPETITIVE PROGRAM

WG

MG

Tumbling

For Competitive Groups the following policies apply:

Training will commence on January 11th 2016 for all squads.

MWGC will raise an invoice **every 4 weeks** of your child's squad fees from this date onwards.

Payment method is BPAY.

These invoices will be e-mailed out to you with all details regarding training for the period, time off, due date, BPAY customer code.

Please see payment schedule below:

Training Period for each invoice	Payment by
11/01 to 06/02	15/01
08/02 to 05/03	12/02
07/03 to 02/04	11/03
04/04 to 30/04	08/04
02/05 to 28/05	06/05
30/05 to 25/6	03/06
27/06 to 23/07	01/07
25/07 to 20/08	29/07
22/08 to 16/09	26/08
19/09 to 15/10	23/09
17/10 to 12/11	14/10
14/11 to 23/12 (6 weeks)	18/11

BILLING

You will be charged an hourly rate according to the training hours that your child is doing. For Squad Groups, the hourly rate works in a sliding scale. I.e. if your child increases hours, the hourly rate decreases.

Your first payment will include 2016 GNSW Insurance and 2015 MWGC Membership of \$155.00 per gymnast and the yearly Equipment & Chalk Levy of \$45.00 per gymnast. MWGC will be contacting you in case of payment failure.

The following conditions are applied to all competitive squads:

- No refunds or make up classes are available for missed lessons.
- A medical certificate is required for a refund.
- No refunds or make up classes for resting days after clinics or competitions.

LATE PAYMENTS AND OUTSTANDING AMOUNTS

- A reminder will be sent after 7 days from the due date on the invoice requesting immediate payment, including a \$20.00 late fee.
- After 14 days from the due date a 2nd notice will be sent requesting full payment or action from our debt collectors will be engaged. At this point, the gymnast will not be entered in any competition, event or trip.
- After 21 days the matter will be handed to our debt collectors for collection and all fees plus their costs will be included.
- If after 30 days the funds are still outstanding, the child will be unable to enter any classes until the full balance is received

We trust that this document will assist us all in avoiding any disappointment or embarrassment and we hope that you will understand that we rely on our members funds for its ongoing success.

SQUADS TIME OFF DETERMINED BY HEAD COACH

When your child's squad is having time off, your account will be credited off for the same determined time.

FAMILY HOLIDAYS

To request credits, a gymnast must be away for a minimum of **four weeks**. The dates must be given to administration at least a month in advance, along with a completed form "Notice to Accounts Dept". This form can be requested at reception.

*Please note the four weeks must be taken all together and cannot be accrued with different holiday periods taken previously.

IN CASE OF ILLNESS

To request credits/refunds a Doctor's Certificate must be handed in along with a completed form "Notice to Accounts Dept". This form can be requested at reception.

SCHOOL HOLIDAYS

Holiday training is mandatory at this stage.

All squads keep training during school holidays and all holiday training fees are included in your invoices.

CHANGE IN HOURS

Any changes that affect billing must be advised to the office at least a week before the next payment is scheduled. You must complete the form "Notice to Accounts Dept". This form can be requested at reception.

Any changes that affect finances must be dealt with the office and not with the coaches.

CANCELLATIONS

If you are withdrawing your child from the program, a written notice must be given to the office 4 weeks prior to the date you plan to finish. The finishing date must be a day before the next payment is scheduled to start.

DISCOUNTS

NOTE: 1st child is the highest value invoice the 4th is the lowest value invoice.

	1st	2nd	3rd	4th
1 child	full price			
2 children	full price	10%		
3 children	full price	10%	15%	
4 children	full price	10%	15%	20%

GNSW Insurance and MWGC Membership are discounted 50% for second and third child and every child subsequently (or cheapest fee).

COMPETITIONS

Invoices for competitions are sent out via e-mail.

Payments arriving after the due date on the invoice will not be processed and your child won't be able to compete.

Competitions are normally held on Saturdays and/or Sundays.

Coaches will accompany MWGC gymnasts to all competitions. As a result of that, if your child is competing on a training day, refunds for training do not apply.

MWGC adds a fee of \$18.50 on top of each competition entry to subsidise petrol, staff wages, judges' fees and/or staff accommodation.

Schedules for competitions are released by GNSW closer to the comp dates and coaches will e-mail it to you. For further info on competitions timetables please contact your child's coach directly.

After entries are sent, refunds or cancellations are only given with a Medical Certificate and must be requested no later than 3 days after the competition. Competition refunds incur a 10% administration fee.